



## CONFERENCE INFORMATION & JOINING INSTRUCTIONS

5<sup>th</sup> European Combustion Meeting  
28<sup>th</sup> June – 1<sup>st</sup> July 2011



Please take the time to read this document as it contains valuable information on the European Combustion Meeting.

### Travelling to Cardiff

**Rail, Bus Travel:** People travelling by train or coach, you will arrive at Cardiff Central Station. The Cardiff-London Intercity service from London Paddington, runs on the hour and on the half hour with a journey time of about 2 hours. For further information please ring +44 (0)845 7484950 or consult [www.nationalrail.co.uk](http://www.nationalrail.co.uk)

National Express also operates coaches with direct links from London's Heathrow and Gatwick Airports. For further information please contact +44 (0)8705 808080 or consult [www.nationalexpress.com](http://www.nationalexpress.com)

**Road Travel:** Directions are provided on the Cardiff University website [www.cardiff.ac.uk/locations/directions](http://www.cardiff.ac.uk/locations/directions) for finding various Cardiff University buildings by road from any UK Postcode.

**Air Travel:** Cardiff International Airport is 11 miles from the city centre. There are shuttle buses from Cardiff Wales Airport to the city centre; taxis to the town centre cost about £25 and takes about 30 minutes. Buses from the airport to the city centre run regularly. For further information please call +44 (0)870 608 2 608.

### Conference Venue & Registration

The conference will take place in the Students' Union, Cardiff University, (Number 38 on the map) along with registration.

Registration will take place from 4.00pm on Tuesday 28<sup>th</sup> June 2011. All delegates will be issued with a badge, programme/book of abstracts and a delegate pack. The registration desk will be staffed at the following times should you require any information or have any queries during the conference.

Tuesday	28 <sup>th</sup> June 2011	4.00pm – 8.30pm
Wednesday	29 <sup>th</sup> June 2011	8.00am – 5.30pm
Thursday	30 <sup>th</sup> June 2011	8.00am – 5.30pm
Friday	1 <sup>st</sup> July 2011	8.00am – 2.00pm

Address: Cardiff Students' Union  
Park Place  
Cardiff CF10 3QN

### Maps-Directions

If you are staying in the city centre it will take about 20 minutes to walk to the Building from majority of the city centre hotels. Maps may be printed from the Cardiff University website if required [www.cardiff.ac.uk/locations](http://www.cardiff.ac.uk/locations).

## **University Accommodation**

For those who have booked University Accommodation your residence is either Colum Hall (Number 13) or Senghennydd Hall (Number 46). All rooms are single en-suite and have access to a communal kitchen/dining area which is fully equipped with crockery, cutlery, pots and pans. Irons, adaptors and hairdryers are available from reception if required.

Tea and coffee making facilities are available in each bedroom and are replenished daily. Towels and bed linen are also provided. Free parking has been arranged for residential guests that have arranged this. Please ask at reception for a permit.

Please note no televisions/radios/internet connection is available in the bedrooms. There are no lifts in the building- if you have any special requirements please can you contact the Conference office prior to arrival.

## **Colum Hall**

Reception is open from 8.30am to 4.30pm Monday to Friday and keys are available for collection after 3.00pm unless alternative times agreed by Conference office. If you will be arriving out of office hours please use the intercom system situated on the wall or contact Security on telephone number +44 (0)29 2087 4444. You will be welcomed by a member of the Conference staff who will issue your keys and assist you to your room.

Reception address:           130 Colum Road  
  CF10 3EJ  
  Telephone No: +44 (0)29 2087 4574

If there is a problem with your room please contact reception either by telephone or in person at 130 Colum Road.

On day of departure please vacate your room by 10.00am and return your key to the reception office at 130 Colum Road. If the reception is closed please post the key through the letterbox.. Please note that you will be charged £50.00 for a lost key. Please bring your luggage to the Union for storage.

## **Senghennydd Hall**

Reception is open from 8.00am to 10.00pm and 10.00am – 10.00pm Saturday and Sunday and keys are available from 3.00pm. If you will be arriving outside these hours please contact us so alternative arrangements can be made. Please note if you are arriving by taxi ask the driver to drop you off at Senghennydd Court Reception and not on Senghennydd Road. The reception is adjacent to the railway line at the rear of the site.

Reception address:           1 Senghennydd Road  
  CF24 4AG  
  Telephone No: +44 (0)29 2087 5709

If there is a problem with your room please contact reception either by telephone or in person.

On day of departure please vacate your room by 10.00am and return your key to the reception office. If d please post the key through the letterbox. Please note that you will be charged £50.00 for a lost key. Please bring your luggage to the Union for storage.

## **University Catering – Breakfast – Residential Guests Only**

For those delegates staying at Colum Hall a fully cooked and continental style breakfast will be served in the Julian Hodge Lounge which is situated directly opposite your residence (Number 14). Breakfast will be served from 8.00am -9.00am on Tuesday 28<sup>th</sup> June and from 7.30am-9.00am Wednesday – Saturday. For those delegates staying at Senghennydd Hall breakfast will be served in the Trevithick Building which is situated a short walk away from the residence (Number 58), Monday 27<sup>th</sup> and Tuesday 28<sup>th</sup> June from 8.00am – 9.00am and from 7.30am-9.00am Wednesday – Saturday.

## **Non Residential Parking**

Please note that there is no facility for parking at the Conference Venue. There is roadside parking in all areas surrounding the Building. These are pay and display facilities.

## **Refreshments & Lunches**

All refreshments and lunches will be served in ‘The Kitchen’ area of the conference venue.

**If you have requested any special dietary requirements please make this known to a member of the catering team who will already be aware. If you have any special requirements and have not yet informed us please do so as soon as possible.**

## **Welcome Reception**

The Welcome Reception will take place at the conference venue from 6.30pm-8.30pm.

## **Conference Dinner**

The Conference Dinner is taking place on Thursday 30<sup>th</sup> June in the Mercure Holland House Hotel. All delegates are required to pre-register for this event. Please note there are still places available should you wish to attend. The cost is £50.00. Please contact us as soon as possible should you wish to attend.

## **Exhibition**

There will be an exhibition in the catering area throughout the conference. Exhibitors include Dantec, Cambustion, LaVision, NAC Image Technology, Taylor & Francis, Biral and Ansys UK.

## **Email Access**

We have arranged wifi access for delegates to use their own laptop computers throughout the conference venue building. Please come to registration for password details. Please note that there is no access to the internet in any University bedrooms.

In the case of emergency, telephone messages may be left at the following number:

**+44 (0)29 2087 6365 during office hours, or, Cardiff University Security (out of office hours) +44 (0)29 2087 4444 (24 hours)**

## **Contacts:**

Leanne Munkley            ecm2011@Cardiff.ac.uk            Tel +44 (0)29 2087 6365

If you have any queries just give me a call.